



DMI ENGINEERING COLLEGE

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Approved by AICTE File No: 07/08/TN/E&T/2009/21

Affiliated to Anna University-Chennai.

Internal Quality Assurance Cell (IQAC)
2020-2021(ODD SEM)



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Affiliated to Anna University-Chennai.

Date: 21.08.2020

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

The first Internal Quality Assurance Cell (IQAC) meeting for the academic year 2020-2021 (ODD Semester) will be conducted on 24.08.2020 at 10:30 am in the Conference Hall with the following agenda being discussed. All the IQAC members are requested to attend the meeting.

AGENDA

- Academic calendar for the year 2020-2021(ODD SEMESTER).
- Online mode of education.
- Bridge course for students to handle transition from Covid to regular mode.
- Improvement of teaching and learning methods.
- Encouraging faculty members to participate in FDP.
- Making periodical internal assessment test and question paper setting through online.
- Motivating students to undergo Value-Added Courses during lockdown period.
- Conducting placement activities.
- Promoting Research and Development activities.

Copy to:

1. Administrator
2. All HODs
3. IQAC Members
4. Office




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Affiliated to Anna University-Chennai.

Date:24.08.2020

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING (IQAC)

The first meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2020-2021 (ODD Semester) was conducted on 24.08.2020 at 10:30am in the Conference Hall. The agenda items given in the circular were discussed.

Attendees:

Sl:No	NAME OF THE IQAC MEMBER	DESIGNATION	IQAC DESTINATION
1.	Rev.Sr.J.Josphine	Administrator	Member- Management
2.	Dr.V.Gopi	Professor & Principal	Chairperson-Head of the Institution
3.	Dr.P.Jose	Associate Professor/CSE	IQAC Coordinator
4.	Rev.Sr.S.Xavier Selvi	Education Counselor	Member- Management
5.	Dr.M.A.Leo Vijilious	Director of DFT Group of Institutions	Member- Management
6.	Mr.C.Mahil Loo Christopher	Assistant Professor/MECH	IQAC Member
7.	Dr.K.HariRam	Assistant Professor/MECH	Senior Faculty Member
8.	Mrs.N.S.Benila	Assistant Professor/ECE	Senior Faculty Member
9.	Mrs.R.D.S.Terese Sheeba	Assistant Professor/ECE	Senior Faculty Member
10.	Mr.BinuPackiaAnand	Assistant Professor/EEE	Senior Faculty Member
11.	Mr.J.Jeba Jenkin	Assistant Professor/CIVIL	Senior Faculty Member
12.	Mrs.Rekha.S	Assistant Professor/S&H	IQAC Member
13.	Mrs.T.Thanka Geetha	Assistant Professor/ECE	IQAC Member
14.	Mrs.Sahaya Selin Rose	Assistant Professor/CIVIL	IQAC Member
15.	Mr.B.AnandaRaj	Local Society	IQAC Member
16.	Mr.MichealAjin	Alumni	IQAC Member
17.	Mr.AadiSugan	Student/CSE	Student Representative
18.	Mr.Maheswaran	Student/EEE	Student Representative
19.	Mr.XavierRaj.V	Father of Sahaya Raveena.X/CSE	Parent
20.	Mr.Jothinath	CEO-Jothinath Industry	IQAC Member /Industrial Expert



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The meeting commenced with the principal's opening remarks highlighting the significance of the Internal Quality Assurance Cell (IQAC) and its functions. The IQAC Coordinator extended a warm welcome to all the members attending the IQAC meeting.

POINTS DISCUSSED

1. The meeting commenced with a discussion on reviewing and implementing academic calendar for the academic year 2020-2021(ODD SEMESTER), considering the evolving educational landscape and institutional goals.
2. Discussed the benefits and challenges of online education. Explored ways to enhance students engagement and interaction in virtual classrooms. Shared experiences and strategies for effective online teaching.
3. Agreed upon the importance of providing mental health support during the pandemic. Proposed a mentoring program to connect students with mentors for emotional guidance. Discussed potential training for mentors to handle mental health issues sensitively.
4. Explored innovative approaches for continuous professional development for faculty to adapt to new methods.
5. Strategies to nurture and enhance participation of faculties in FDP during lockdown scenarios were discussed.
6. Discussed the feasibility of conducting internal assessments online. Suggested exploring secure online platforms for question paper setting and distribution.
7. Discussed the range of value-added and certificate courses that can be offered online.



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5.	Dr.M.A.Leo Vijilious	Director of DFT Group of Institutions	Member- Management	M. Leo
6.	Mr.C.Mahil Loo Christopher	Assistant Professor/MECH	IQAC Member	C. Mahil
7.	Dr.K.HariRam	Assistant Professor/MECH	Senior Faculty Member	K. Hari
8.	Mrs.N.S.Benila	Assistant Professor/ECE	Senior Faculty Member	N. Benila
9.	Mrs.R.D.S.Terese Sheeba	Assistant Professor/ECE	Senior Faculty Member	R. D. S.
10.	Mr.BinuPackiaAnand	Assistant Professor/EEE	Senior Faculty Member	B. Anand
11.	Mr.J.Jeba Jenkin	Assistant Professor/CIVIL	Senior Faculty Member	J. Jenkin
12.	Mrs.Rekha.S	Assistant Professor/S&H	IQAC Member	R. Rekha
13.	Mrs.T.Thanka Geetha	Assistant Professor/ECE	IQAC Member	T. Geetha
14.	Mrs.Sahaya Selin Rose	Assistant Professor/CIVIL	IQAC Member	S. Rose
15.	Mr.B.AnandaRaj	Local Society	IQAC Member	B. Ananda
16.	Mr.MichealAjin	Alumni	IQAC Member	M. Ajin
17.	Mr.AadiSugan	Student/CSE	Student Representative	A. Sugan
18.	Mr.Maheswaran	Student/EEE	Student Representative	M. Maheswaran
19.	Mr.XavierRaj.V	Father of Sahaya Raveena.X/CSE	Parent	X. Raj
20.	Mr.Jothinath	CEO-Jothinath windmill Industry	IQAC Member /Industrial Expert	J. Jothinath



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Date: 10.12.2020

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

Action taken report on the suggestions of the IQAC meeting held on 10:12:2020 Based on the suggestions given by the IQAC, the following actions were taken:

SUGGESTIONS	ACTION TAKEN
To prepare academic calendar for the year 2020-2021 (ODD Sem).	<ul style="list-style-type: none">The activities planned such as FDP, Workshop, Seminar, Internal assessment tests, placement activities and department activities were planned and they were incorporated in the academic calendar and circulated to the students and the staff through online.
Online mode of education	<ul style="list-style-type: none">Online Webinar on "Getting Started with Zoom Google Meet and Microsoft Teams for Online Meetings" was designed and conducted by CSE on 26.08.2020 to cater to the requirements of faculty members aiming for a smooth transition into virtual classrooms across three prominent platforms: Zoom, Google Meet, and Microsoft Teams.Online webinar was conducted on the topic of "Interior Architectural Design for Young Civil Entrepreneurs" for civil students on 11.11.2020.
Bridge course for students to handle transition from Covid to regular mode.	<ul style="list-style-type: none">S & H department conducted Online Bridge course on the title of "Connecting phases: Building Bridges for student beyond Covid" on 16.09.2020.
Improvement of teaching and learning methods.	<ul style="list-style-type: none">We recognized the significance of creating interactive and dynamic online learning environments to ensure the effective delivery of education during that digital age.



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To encourage faculty members to participate in FDP.	<ul style="list-style-type: none">• Online FDPs were conducted.• S&H-"New Digitally Enhanced Education for Covid 19 Digital Era of Education" from 21.09.2020 to 25.09.2020 through Online.• To encourage faculty members to participate in online FDP.• Online Webinar from MECH-"Modelling and Control of High Efficiency Electric and Hybrid Vehicles" from 5.10.2020 to 9.10.2020.• Online Webinar from EEE-"Modern Trends in Power Electronics and the Application" from 19.10.2020 to 23.10.2020.
Making periodical internal assessment tests and question paper setting through online.	<ul style="list-style-type: none">• Explored and selected a secure online platform for conducting internal assessments.
Motivating student to undergo Value-Added Courses during lockdown period.	<ul style="list-style-type: none">• EEE department conducted a Online value added/course on "PCB design" from 5.9.2020 to 03.10.2020.

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5	Dr.M.A.Leo Vijilious	Director of DFT Group of Institutions	Member- Management	M. A. Leo
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7	Dr.K.HariRam	Assistant Professor/MECH	Senior Faculty Member	K. Hari Ram



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19	Mr.Xavier Raj.V	Father of Sahaya Raveena.X/CSE	Parent	
20	Mr.Jothinath	CEO-Jothinath windmill Industry	IQAC Member /Industrial Expert	


IQAC CO-ORDINATOR




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Internal Quality Assurance Cell (IQAC) 2020-2021(EVEN SEM)



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Affiliated to Anna University-Chennai.

Date: 04.01.2021

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

The Second Internal Quality Assurance Cell (IQAC) meeting for the academic year 2020-2021 (EVEN Semester) will be conducted on 07.01.2021 at 10:30 am in the Conference Hall with the following agenda being discussed. All the IQAC members are requested to attend the meeting.

AGENDA

- Review of Previous meeting minutes.
- To prepare the academic calendar for the year 2020-2021 (EVEN SEMESTER).
- To conduct Faculty development and training programs.
- To motivate the students to carry out final year projects effectively for meeting the societal challenges.
- To include Add on courses for the students to enhance the skill set.
- To organize Alumni meet.
- To enhance the employability skills of students by conducting Soft skills training programmers for the campus placement.

Copy to:

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3. IQAC Members
4. Office



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Affiliated to Anna University-Chennai.

Date:07.01.2021

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING (IQAC)

The second meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2020-2021 (EVEN Semester) was conducted on 07.01.2021 at 10:30am in the Conference Hall. The agenda items given in the circular were discussed.

Attendees:

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18.	Mr.Maheswaran	Student/EEE	Student Representative
19.	Mr.XavierRaj.V	Father of Sahaya Raveena.X/CSE	Parent
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The meeting commenced with the principal's opening remarks highlighting the significance of the Internal Quality Assurance Cell (IQAC) and its functions. The IQAC Coordinator extended a warm welcome to all the members attending the IQAC meeting.

POINTS DISCUSSED

1. The meeting commenced with a discussion on reviewing and implementing academic calendar for the academic year 2020-2021(ODD SEMESTER), considering the evolving educational landscape and institutional goals.
2. Discussed the benefits and challenges of online education. Explored ways to enhance students engagement and interaction in virtual classrooms. Shared experiences and strategies for effective online teaching.
3. Agreed upon the importance of providing mental health support during the pandemic. Proposed a mentoring program to connect students with mentors for emotional guidance. Discussed potential training for mentors to handle mental health issues sensitively.
4. Explored innovative approaches for continuous professional development for faculty to adapt to new methods.
5. Strategies to nurture and enhance participation of faculties in FDP during lockdown scenarios were discussed.
6. Discussed the feasibility of conducting internal assessments online. Suggested exploring secure online platforms for question paper setting and distribution.
7. Discussed the range of value-added and certificate courses that can be offered online.




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Date: 10.07.2021

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

Action taken report on the suggestions of the IQAC meeting held on 10.07.2021. Based on the suggestions given by the IQAC, the following actions were taken:

SUGGESTIONS	ACTION TAKEN
To prepare the academic calendar for the year 2020-2021 (ODD).	<ul style="list-style-type: none">The scheduled activities including FDP, Workshop, Seminar, Internal assessment tests, placement activities and department activities were planned and they were incorporated in the academic calendar and circulated to the students and the staff.
To organize FDP Program	<p>A total of 3 Faculty Development Programs (FDPs) were conducted.</p> <ul style="list-style-type: none">FDP on "Recent trends in Earthquake Resistant Structure" organized by Civil Department from 04.01.2021 to 08.01.2021.FDP on "Cyber Security" organized by Computer Science Engineering departments from 18.01.2021 to 22.01.2021FDP on "Roadmap & Wireless Communication" organized by ECE between 25.01.2021 and 30.01.2021.
Add on courses	<ul style="list-style-type: none">A total of 7 Add-on courses under various topics were successfully conducted by all the departments.
Project Work	<ul style="list-style-type: none">All the final year students have completed their projects effectively to meet the challenges of the society.
To organize Alumni meet	<ul style="list-style-type: none">On 6th March, 2021, an Alumni Meet took place at Vedhamuthu Auditorium. Our CEO, Dr. J. Bridget Nirmala, addressed the alumni. Over 100 alumni from different departments participated and shared their memories.



DMI ENGINEERING COLLEGE

H.O

BROTHERHOOD TRUST

Amali Illam, Rudra Road,
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Website: <http://www.dmiengg.edu.in>

Approved by AICTE File No: 07/08/TN/E&T/2009/21

Affiliated to Anna University-Chennai.

Training & Placement	<ul style="list-style-type: none">Full-fledged training in the areas like Soft skill, Verbal, Aptitude, Technical skills were given on the topic of "Competitive Exam Orientation Guidance Program" on 27.01.2020.
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Sl:No	NAME OF THE IQAC MEMBER	DESIGNATION	IQAC DESTINATION	SIGNATURE
1	Rev.Sr.J.Josphine	Administrator	Member-Management	G. Josphine
2	Dr.V.Gopi	Professor & Principal	Chairperson-Head of the Institution	Dr. V. Gopi
3	Dr.P.Jose	Associate Professor/CSE	IQAC Coordinator	Dr. P. Jose
4	Rev.Sr.S.Xavier Selvi	Education Counselor	Member-Management	Rev. Sr. S. Xavier Selvi
5	Dr.M.A.Leo Vijilious	Director of DFT Group of Institutions	Member-Management	Dr. M. A. Leo Vijilious
6	Mr.C.Mahil Loo Christopher	Assistant Professor/MECH	IQAC Member	Mr. C. Mahil Loo Christopher
7	Dr.K.HariRam	Assistant Professor/MECH	Senior Faculty Member	Dr. K. Hari Ram
8	Mrs.N.S.Benila	Assistant Professor/ECE	Senior Faculty Member	Mrs. N. S. Benila
9	Mrs.R.D.S.Terese Sheeba	Assistant Professor/ECE	Senior Faculty Member	Mrs. R. D. S. Terese Sheeba
10	Mr.Binu Packia Anand	Assistant Professor/EEE	Senior Faculty Member	Mr. Binu Packia Anand
11	Mr.J.Jeba Jenkin	Assistant Professor/CIVIL	Senior Faculty Member	Mr. J. Jeba Jenkin
12	Mrs.Rekha.S	Assistant Professor/S&H	IQAC Member	Mrs. Rekha S
13	Mrs.T.Thanka Geetha	Assistant Professor/ECE	IQAC Member	Mrs. T. Thanka Geetha
14	Mrs.Sahaya Selin Rose	Assistant Professor/CIVIL	IQAC Member	Mrs. Sahaya Selin Rose



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Affiliated to Anna University Chennai.

15	Mr.B.AnandaRaj	Local Society	IQAC Member	
16	Mr.MichealAjin	Alumni	IQAC Member	
17	Mr.AadiSugan	Student/CSE	Student Representative	
18	Mr.Maheswaran	Student/EEE	Student Representative	
19	Mr.XavierRaj.V	Father of Sahaya Raveena.X/CSE	Parent	
20	Mr.Jothinath	CEO-Jothinath windmill Industry	IQAC Member /Industrial Expert	


IQAC CO-ORDINATOR




PRINCIPAL

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KANYAKUMARI DISTRICT