



DMI ENGINEERING COLLEGE

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BROTHERHOOD TRUST

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Approved by AICTE File No: 07/08/TN/E&T/2009/21

Affiliated to Anna University-Chennai.

Internal Quality Assurance Cell (IQAC) 2021-2022(ODD SEM)



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Affiliated to Anna University-Chennai.

Date:17.08.2021

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

The first Internal Quality Assurance Cell (IQAC) meeting for the academic year 2021-2022 (ODD SEMESTER) will be conducted on 19.08.2021 at 10.30 am in the DMI conference Hall with the following agenda being discussed. All the IQAC members are requested to attend the meeting. Academic calendar for the year 2021-2022 (ODD Semester).

- To improve the teaching and learning methods.
- To transfer the knowledge of Curriculum syllabi revised-R2021.
- To familiarize PSOS, COs and POS.
- To organize first year Induction Programme.
- To organize FDPs to enhance the teaching practices and improve the academic outcomes.
- To instigate the staff members to publish research papers in reputed journals.


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Copy to:

- 1.Administrator
- 2.All HODs
- 3.IQAC Members
- 4.Office





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MINUTES OF THE FIRST MEETING OF THE IQAC, HELD ON 19th AUG 2021.

Dr.V.Gopi, Chairperson-IQAC, welcomed the members of the IQAC Committee

The following members attended the meeting

SL.NO	NAME	DESTINATION	IQAC DESTINATION
1	Rev.Sr.S.Sasikala	Administrator	Member- Management
2.	Dr.V.Gopi	Professor & Principal	Chairperson-Head of the Institution
3.	Dr.S.Regupathy	Professor/S&H	IQAC Coordinator
4.	Rev.Sr.S.Xavier Selvi	Education Counselor	Member- Management
5.	Dr.M.A.Leo Vijilious	Director of DFT Group of Institutions	Member- Management
6.	Mr.C.Mahil Loo Christopher	Assistant Professor/MECH	IQAC Member
7.	Dr.K.HariRam	Assistant Professor/MECH	Senior Faculty Member
8.	Mrs.N.S.Benila	Assistant Professor/ECE	Senior Faculty Member
9.	Mrs.R.D.S.Terese Sheeba	Assistant Professor/ECE	Senior Faculty Member
10.	Mr.BinuPackiaAnand	Assistant Professor/EEE	Senior Faculty Member
11.	Mr.J.Jeba Jenkin	Assistant Professor/CIVIL	Senior Faculty Member
12	Mrs.Rekha.S	Assistant Professor/S&H	IQAC Member
13	Mrs.T.Thanka Geetha	Assistant Professor/ECE	IQAC Member
14	Mrs.Sahaya Selin Rose	Assistant Professor/CIVIL	IQAC Member
15	Mr.B.AnandaRaj	Local Society	IQAC Member
16	Mr.MichealAjjin	Alumni	IQAC Member
17.	Mr.AadiSugan	Student/CSE	Student Representative
18.	Mr.Maheswaran	Student/EEE	Student Representative
19.	Mr.XavierRaj.V	Father of Sahaya Raveena.X/CSE	Parent
20	Mr.Jothinath	CEO-Jothinath windmill Industry	IQAC Member /Industrial Expert

The meeting commenced with the principal's opening remarks highlighting the significance of the Internal Quality Assurance Cell (IQAC) and its functions. The IQAC coordinator extended a warm welcome to all the members attending the IQAC meeting.



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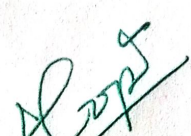
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POINTS DISCUSSED

- The previous meeting points were discussed in detail. This involved a thorough analysis of the topics, discussions, decisions, and actions taken during that meeting. This review process helps in maintaining clarity, accountability, and progress in subsequent meetings.
- Both staff members and students should be encouraged and motivated to participate in Faculty Development Programs (FDPs) and NPTEL courses, facilitating their professional growth and knowledge updates.
- Value-added courses should be conducted in such a way that they will boost students' skills and increase their chances of finding employment. These courses are designed to provide practical knowledge which is not covered in the syllabi and make our students more competitive in the job market.
- Staff members are asked to motivate the students to participate in various events conducted by other institutions to have peer group interaction.
- The committee emphasized the potential establishment of Memorandum of Understanding (MOUs) with companies, aiming to benefit students by bridging the gap between academic education and industrial requirements, thereby facilitating knowledge transfer.




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Date: 20.12.2021

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

Action taken report on the suggestions of the IQAC meeting held on 20.12.2021. Based on the suggestions given by the IQAC, the following actions were taken:

Suggestions	Action Taken
To prepare the academic calendar for the year 2021-2022 (ODD).	<ul style="list-style-type: none">The staff members from all departments have provided their lesson plans, academic schedules, course materials, and placement schedules. The activities were incorporated in the academic calendar and the calendar was circulated to the staff and the students.
To improve the periodical results and the class test results.	<ul style="list-style-type: none">Implemented the revised procedure for conducting internal tests with two units scheduled for 60 marks over a 2-hour period.Faculty members have been assigned the responsibility of creating question papers and answer keys. These question papers now comprise 80% direct questions and 20% reflective questions.
To transfer knowledge of Curriculum syllabi revised- R2021.	<ul style="list-style-type: none">The Regulation 2021 syllabus has been established to outline the curriculum structure and content for various programs introduced by Anna University in the year 2021.
To familiarize about PSOs, COs and POS.	<ul style="list-style-type: none">Faculty members have actively integrated activity-based methods such as quizzes, demonstration models, and cut section models into their teaching approaches.The task of providing faculty members with training and guidance on aligning their teaching methods with the specified Course Outcomes (COs) and Program Outcomes (POs) outlined by Anna University has been successfully completed.



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To organize FDP to enhance teaching practices and improve academic outcomes.	<ul style="list-style-type: none"> A total of 3 Faculty Development Programs (FDPs) were organized.
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20.	Mr.Jothinath	CEO-Jothinath windmill Industry	IQAC Member /Industrial Expert	<i>Mr. Jothinath</i>

[Signature]
IQAC CO-ORDINATOR



[Signature]
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Internal Quality Assurance Cell (IQAC) 2021-2022(EVEN SEM)



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Date:05/01/2022

INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

The second Internal Quality Assurance Cell (IQAC) meeting for the academic year 2021-2022 (EVEN SEMESTER) will be conducted on 07.01.2022 at 10.30 am in the Board room with the following agenda being discussed. All the IQAC members are requested to attend the meeting.

AGENDA

- Review of previous meeting.
- To prepare the academic calendar for the year 2021-2022 (EVEN SEMESTER).
- To organize FDP to enhance teaching practices and improve academic outcomes.
- To conduct value added courses for students to enrich their knowledge.
- To motivate the students to participate in various contests viz symposium, project contest and hackathon.
- To sign Memorandum of Understanding (MOUs) with companies.
- To motivate the students to carry out final year projects to address the societal challenges.
- To organize the Alumni Meet.

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1. Administrator
2. All HODS
3. IQAC-Members
4. Office



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MINUTES OF THE SECOND MEETING OF THE IQAC, HELD ON 07th JAN 2022.

Dr.V.Gopi, Chairperson-IQAC, welcomed the members of the IQAC Committee

The following members attended the meeting

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1.	Rev.Sr.S.Sasikala	Administrator	Member- Management
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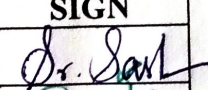
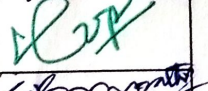
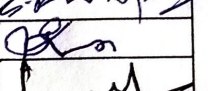


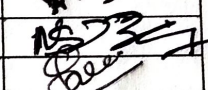
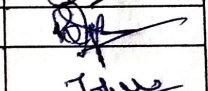
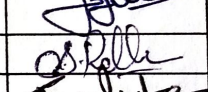
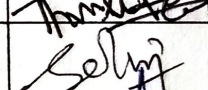
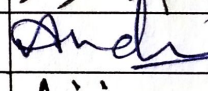
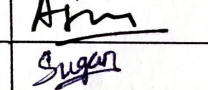
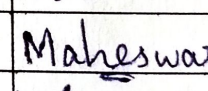


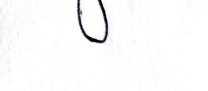





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18.	Mr.Maheswaran	Student/EEE	Student Representative	
19.	Mr.XavierRaj.V	Father of Sahaya Raveena.X/CSE	Parent	
20.	Mr.Jothinath	CEO-Jothinath windmill Industry	IQAC Member /Industrial Expert	



DMI ENGINEERING COLLEGE

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Date: 05.05.2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

Action taken report on the suggestions of the IQAC meeting held on 05.05.2022. Based on the suggestions given by the IQAC, the following actions were taken:

Suggestions	Action Taken
To prepare the academic calendar for the year 2021-2022 (EVEN).	<ul style="list-style-type: none">The staff members from all the departments provided their lesson plans, academic schedules, course materials, and placement schedules. These activities were incorporated in the academic calendar and the calendar was circulated to the staff and the students.
To organize FDPs and appear NPTEL.	<ul style="list-style-type: none">FDPs were successfully conducted by S&H and CSE department.FDP on the topic of "Psychological Skills for effective teaching and learning" from 17.01.2022 to 21.01.2022. organized by S&H.FDP on "Artificial Intelligence" from 18.04.2022 to 22.04.2022 organized by CSE.
Add on Course.	<ul style="list-style-type: none">A total of 10 add on courses was conducted successfully by various departments.
Student participation in various contests.	<ul style="list-style-type: none">Students were encouraged and actively participated in various events such as symposium, project contest and hackathon conducted by other institutions.
Signing of MoU	<ul style="list-style-type: none">Various companies signed MoUs with our institutions.



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Alumni meet

- The alumni meet was organized by all the departments and this interaction helped creating a valuable opportunity for current students to enhance their preparedness for job placements.
- On 7th March 2022 Alumni interaction was organized for II, III and final year students. Mr. Sivaramakrishnan, senior project Engineer, Sparkline Equipment gave the Alumni speech.
- On 23rd March 2022, Alumni Speech was organized for the third & final year students, Resource person for this program was A. Shakul Hammed (Batch-2013-2017), and he is working in Employment Opportunity in Airport.



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SL.NO	NAME	DESTINATION	IQAC DESTINATION	SIGNATURE
1.	Rev.Sr.S.Sasikala	Administrator	Member- Management	
2.	Dr. V.Gopi	Professor & Principal	Chairperson-Head of the Institution	
3.	Dr.S.Regupathy	Professor/S&H	IQAC Coordinator	
4.	Rev.Sr.S.Xavier Selvi	Education Counselor	Member- Management	
5.	Dr.M.A.Leo Vijilious	Director of DFT Group of Institutions	Member- Management	
6.	Mr.C.Mahil Loo Christophe	Assistant Professor/MECH	IQAC Member	
7.	Dr.K.HariRam	Assistant Professor/MECH	Senior Faculty Member	
8.	Mrs.N.S.Benila	Assistant Professor/ECE	Senior Faculty Member	
9.	Mrs.R.D.S.Terese Sheeba	Assistant Professor/ECE	Senior Faculty Member	
10.	Mr.BinuPackiaAnand	Assistant Professor/EEE	Senior Faculty Member	
11.	Mr.J.Jeba Jenkin	Assistant Professor/CIVIL	Senior Faculty Member	
12.	Mrs.Rekha.S	Assistant Professor/S&H	IQAC Member	
13.	Mrs.T.Thanka Geetha	Assistant Professor/ECE	IQAC Member	
14.	Mrs.Sahaya Selin Rose	Assistant Professor/CIVIL	IQAC Member	
15.	Mr.B.AnandaRaj	Local Society	IQAC Member	
16.	Mr.MichealAjin	Alumni	IQAC Member	
17.	Mr.AadiSugan	Student/CSE	Student Representative	
18.	Mr.Maheswaran	Student/EEE	Student Representative	
19.	Mr.XavierRaj.V	Father of Sahaya Raveena.X/CSE	Parent	
20.	Mr.Jothinath	CEO-Jothinath windmill Industry	IQAC Member /Industrial Expert	

IQAC CO-ORDINATOR



PRINCIPAL

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KANYAKUMARI DISTRICT