



DMI ENGINEERING COLLEGE

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BROTHERHOOD TRUST

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Approved by AICTE File No: 07/08/TN/E&T/2009/21

Affiliated to Anna University-Chennai.

Internal Quality Assurance Cell (IQAC) 2022-2023(ODD SEM)



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Approved by AICTE File No: 07/08/TN/E&T/2009/21

Affiliated to Anna University-Chennai.

Date: 03.06.2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

The first Internal Quality Assurance Cell (IQAC) meeting for the academic year 2022-2023 (ODD SEMESTER) will be conducted on 08.06.2022 at 10.30 am in the Board room. All the IQAC members are requested to attend the meeting.

AGENDA

- To prepare the academic calendar for the year 2022-2023 (ODD).
- To improve the academic results and the graduation rate.
- To organize Induction program for the first year students.
- To conduct class tests in every week.
- To conduct Faculty development and training programs.
- To motivate the staff to do research activities and publish papers in reputed journals.
- To include Add on courses for the students to enhance the skill set of students.
- To set the question papers for the internal tests based on POs and COS.

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Copy to:

1. Administrator
2. All HODs
3. IQAC Members
4. Office





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Date:08.06.2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING (IQAC)

The first meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2022-2023 (ODD Semester) was conducted on 08.06.2022 at 10:30am in the Conference Hall. The agenda items given in the circular were discussed.

Attendees:

IQAC MEMBERS (2022-2023 ODD SEMESTER)

Sl:No	NAME OF THE IQAC MEMBER	DESIGNATION	IQAC DESTINATION
1.	Rev.Sr.S.Sasikala	Administrator	Member- Management
2.	Dr.Babu Aurtherson	Professor & Principal	Chairperson-Head of the Institution
3.	Dr.S.Regupathy	Professor/S&H	IQAC Coordinator
4.	Rev.Sr.S.Xavier Selvi	Education Counselor	Member- Management
5.	Dr.M.A.Leo Vijilious	Director of DFT Group of Institutions	Member- Management
6.	Mr.C.Mahil Loo Christopher	Assistant Professor/MECH	IQAC Member
7.	Dr.K.HariRam	Assistant Professor/MECH	Senior Faculty Member
8.	Mrs.N.S.Benila	Assistant Professor/ECE	Senior Faculty Member
9.	Mrs.R.D.S.Terese Sheeba	Assistant Professor/ECE	Senior Faculty Member
10.	Mr.Binu Packia Anand	Assistant Professor/EEE	Senior Faculty Member
11.	Mr.J.Jeba Jenkin	Assistant Professor/CIVIL	Senior Faculty Member
12.	Mrs.Rekha.S	Assistant Professor/S&H	IQAC Member
13.	Mrs.T.Thanka Geetha	Assistant Professor/ECE	IQAC Member
14.	Mrs.Sahaya Selin Rose	Assistant Professor/CIVIL	IQAC Member
15.	Mr.B.AnandaRaj	Local Society	IQAC Member
16.	Mr.MichealAjin	Alumni	IQAC Member
17.	Mr.AadiSugan	Student/CSE	Student Representative
18.	Mr.Maheswaran	Student/EEE	Student Representative
19.	Mr.XavierRaj.V	Father of Sahaya Raveena.X/CSE	Parent
20.	Mr.Jothinath	CEO-Jothinath windmill Industry	IQAC Member /Industrial Expert



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The meeting commenced with the principal's opening remarks highlighting the significance of the Internal Quality Assurance Cell (IQAC) and its functions. The IQAC Coordinator extended a warm welcome to all the members attending the IQAC meeting.

POINTS DISCUSSED

1. Extensive deliberation on the academic calendar, academic schedule, and quality initiative program for the upcoming academic year 2022-23(ODD).
2. It has been planned a program to boost academic performance, focusing specifically on Mathematics subjects. This includes the introduction of tutorial sessions designed to elevate overall results.
3. The Induction program for first year is planned to help them feel comfortable and get to know the institution better.
4. The procedure for class tests will be also revisited, focusing on providing ample time for students to prepare.
5. The IQAC underscored the importance of faculty members publishing at least one research or review paper annually in peer-reviewed indexed journals such as UGC, Scopus, SCI, and Web of Science.
 - Faculties are advised to attend 2 FDP's compulsorily per semester.
 - It was advised to take into account that specific details of the regulation 2021 syllabus might differ based on program and department. It was strongly recommended to refer Anna University website for further clarification.
 - 1) Faculty members are urged to synchronize their teaching approaches with the COs (Course Outcomes) and POs (Program Outcomes) specified by Anna University.
 - 2) Bridge course for the newcomers is planned to offer them guidance and create a warm and inclusive atmosphere.
 - 3) The add-on courses are designed to provide knowledge beyond the curriculum and make our students more capable when looking for a job.
 - 4) All faculties are motivated to present their paper in international conference.
 - 5) Providing students with training to enhance their employability and making them placed in reputed companies.



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3.	Dr.S.Regupathy	Professor/S&H	IQAC Coordinator	<i>Dr. S. Regupathy</i>
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Date: 05.12.2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

Action taken report on the suggestions of the IQAC meeting held on 5.12.2023. Based on the suggestions given by the IQAC, the following actions were taken:

Suggestions	Action Taken
To prepare academic calendar for the year 2021-2022 (ODD Sem).	<ul style="list-style-type: none">The faculties from all the department provided their lesson plans, department event schedules and course materials. The activities were incorporated in the academic calendar and it was circulated among faculties and students.
To improve academic results	<ul style="list-style-type: none">Slow learners are identified through weekly test.Faculties are asked to take question paper in a manner of 80% direct questions and 20% reflective questions.
To improve teaching and learning methods	<ul style="list-style-type: none">Faculties and students attended various online courses.Various faculties attended FDPs in various other colleges.
To organize FDP's, seminar and workshop	FDP's, workshop and seminar were successfully conducted by all departments
To organize first year induction program	<ul style="list-style-type: none">From to the department of science and humanities has organized an induction program with the aim of providing newcomers with offering guidance and welcoming and inclusive environment.
Add-on course	<ul style="list-style-type: none">A total of add-on course of various topics was successfully conducted by all the departments.
To increase publication of faculties	<ul style="list-style-type: none">Research articles authored by faculties from various departments was published in reputed journals
To motivate students and faculties to present paper in international conferences	<ul style="list-style-type: none">Faculties from various departments presented papers in various international conferences.



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20.	Mr.Jothinath	CEO-Jothinath windmill Industry	IQAC Member /Industrial Expert	<i>Mr. Jothinath</i>

S. Regupathy
IQAC COORDINATOR



Dr. Babu Aurtherson
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Internal Quality Assurance Cell (IQAC) 2022-2023(EVEN SEM)



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Affiliated to Anna University-Chennai.

Date: 05.01.2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

The second Internal Quality Assurance Cell (IQAC) meeting for the academic year 2022-2023 (EVEN Semester) will be conducted on 09.01.2023 at 10:30 am in the Conference Hall with the following agenda being discussed. All the IQAC members are requested to attend the meeting.

AGENDA

- Review of previous meeting
- Academic calendar for the year 2022-2023 (EVENSem)
- To organize FDPs to improve the academic outcomes.
- To motivate staff members to publish research papers in reputed journals.
- To conduct value added courses for students to enhance their knowledge.
- To organize placement training and train them to be placed in reputed companies.
- To motivate students to participate in various contests via symposium, project contest and hackathons.
- To sign MoU with companies.
- To organize internship for students.

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Date:09.01.2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING (IQAC)

The second meeting of the Internal Quality Assurance Cell (IQAC) for the academic year 2022-2023 (EVEN Semester) was conducted on 09.01.2022 at 10:30am in the Conference Hall. The agenda items given in the circular were discussed.

Attendees:

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The meeting commenced with the principal's opening remarks highlighting the significance of the Internal Quality Assurance Cell (IQAC) and its functions. The IQAC Coordinator extended a warm welcome to all the members attending the IQAC meeting.

POINTS DISCUSSED:

- The previous meeting points were discussed in detail.
- Faculties are encouraged to attend FDPs and both students and faculties are encouraged to attend NPTEL courses.
- Value added courses should be conducted in such a way that they will boost students' skills and increase their chance of employability.
- Faculties are advised to encourage students to attend various events hosted by other colleges.
- The implementation of MoU's with various companies was established, aiming to benefit students by bridging gap between academic and industrial requirements.
- Faculties are advised to concentrate more on Final Year Projects.
- Heads of various departments are motivated to conduct events that allow alumni to interact and build strong relationships.
- To facilitate the organization of internships for students, providing them with valuable experience.
- To enhance specific skills and to assist students in finding jobs opportunities.



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Date: 10.05.2023

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

Action taken report on the suggestions of the IQAC meeting held on 10.05.2023. Based on the suggestions given by the IQAC, the following actions were taken:

SUGGESTIONS	ACTION TAKEN
To prepare academic calendar for the year 2021-2022 (EVEN Sem).	<ul style="list-style-type: none">The staff members from all the departments provided their course plan and academic schedule. These activities were incorporated in the academic calendar and the calendar was circulated among faculties and students.
To organize FDPs and attend NPTEL	<ul style="list-style-type: none">FDPs were successfully conducted by all the departments
Add on course	<ul style="list-style-type: none">A total of add on courses were conducted successfully by various departments.
Signing of MoU	<ul style="list-style-type: none">Various companies signed MoU's with our institution.
Final year project work	<ul style="list-style-type: none">Our final year students actively engaged in a range of projects which was created for enhancing society.
Alumni meet	<ul style="list-style-type: none">Alumni interaction was organized on
Internship for students	<ul style="list-style-type: none">Internships were arranged for students to enable them to gain practical knowledge in diverse companies.
Training and Placement activities	<ul style="list-style-type: none">A number of training programs were conducted.A number of companies were invited for placement to our institution and a number of students were placed in various companies.



DMI ENGINEERING COLLEGE

H.O

BROTHERHOOD TRUST

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Approved by AICTE File No: 07/08/TN/E&T/2009/21

Affiliated to Anna University-Chennai.

Sl:No	NAME OF THE IQAC MEMBER	DESIGNATION	IQAC DESTINATION	SIGNATURE
1	Rev.Sr.S.Sasikala	Administrator	Member- Management	
2.	Dr.Babu Aurtherson	Professor & Principal	Chairperson-Head of the Institution	
3	Dr.S.Regupathy	Professor/S&H	IQAC Coordinator	
4	Rev.Sr.S.Xavier Selvi	Education Counselor	Member- Management	
5	Dr.M.A.Leo Vijilious	Director of DFT Group of Institutions	Member- Management	
6	Mr.C.Mahil Loo Christopher	Assistant Professor/MECH	IQAC Member	
7	Dr.K.HariRam	Assistant Professor/MECH	Senior Faculty Member	
8	Mrs.N.S.Benila	Assistant Professor/ECE	Senior Faculty Member	
9	Mrs.R.D.S.Terese Sheeba	Assistant Professor/ECE	Senior Faculty Member	
10	Mr.BinuPackiaAnand	Assistant Professor/EEE	Senior Faculty Member	
11	Mr.J.Jeba Jenkin	Assistant Professor/CIVIL	Senior Faculty Member	
12	Mrs.Rekha.S	Assistant Professor/S&H	IQAC Member	
13	Mrs.T.Thanka Geetha	Assistant Professor/ECE	IQAC Member	
14	Mrs.Sahaya Selin Rose	Assistant Professor/CIVIL	IQAC Member	
15	Mr.B.AnandaRaj	Local Society	IQAC Member	
16	Mr.MichealAjin	Alumni	IQAC Member	
17	Mr.AadiSugan	Student/CSE	Student Representative	
18	Mr.Maheswaran	Student/EEE	Student Representative	
19	Mr.XavierRaj.V	Father of Sahaya Raveena.X/CSE	Parent	
20	Mr.Jothinath	CEO-Jothinath windmill Industry	IQAC Member /Industrial Expert	

IQAC COORDINATOR



PRINCIPAL

PRINCIPAL

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KANYAKUMARI DISTRICT